

Medical Teaching Institution (MTI)

Lady Reading Hospital (LRH)

Peshawar



Contact No: 091-9211927

BID SOLICITATION DOCUMENTS

For

S N	Name of Work	Tender	Call Deposit	PEC Code Required
1	Supply, Installation, Testing & Commissioning of Passenger Type Elevator 2000 kg (25 persons) 25-26	1 st	2%	EE-04, ME-03

Note: The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

Interested bidders are required to submit the Non-Refundable fees of **PKR Five thousand (5000)** only in the MCB Bank "LRH Receipts Account **No:0847608141003952**" prior to submission of Bids. (Separate Fee should be submitted with each tender). The Receipt must be attached with the submitted bid. If the receipt not found in bids, then the said bidder will be considering Disqualified.

- (Original receipt in financial bids)
- (Copy of receipt in technical bids)

Manager Material Management
LRH/MTI Peshawar

AD Legal
LRH/MTI Peshawar

Deputy Director Electrical
LRH/MTI Peshawar

Manager Maintenance & Engineering
LRH/MTI Peshawar

Finance Director
LRH/MTI Peshawar

Associate Hospital Director
LRH/MTI Peshawar

Nursing Director
LRH/MTI Peshawar

Medical Director
LRH/MTI Peshawar

Hospital Director
LRH/MTI Peshawar

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INTRODUCTION:

Medical Teaching Institution (MTI)/ Lady Reading Hospital Peshawar invites sealed bids from the eligible Manufacturers / Authorize Dealers/ Contractors for the Supply, Installation, Testing & Commissioning of European Certified 2000 kg (25 persons) Passenger Type Elevator along with ensuring the quality, quantity up to the mark. Open Competitive Bidding under rule 6(2) (b) **"Single Stage Two Envelope"** bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA Rules 2014)

1) SCOPE:

Supply, Installation, Testing and Commissioning of new Passenger Type Lift of 2000 kg (Upto 25 persons) elevator for 07 stops of European Certified Elevator (LG, OTIS, HYUNDAI, STAR Elevator or equivalent) according to the technical specification and as approved by the Engineer Incharge including Electrical / Mechanical works, scaffolding for installation with control accessories, Earthing, Control VVF, Door Opening high grade etched stainless steel 16 SWG inside & having of high-grade mirror finished outside, ceiling light milky white, ARD (Auto rescue device UPS), or any other additional features or work required on site to finish the job in all respect.

2) INSTRUCTIONS TO BIDDERS:

1. This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Laws, Rules made there under along with Standard Bidding Documents.
2. Both Technical Bids and Financial Bids must be submitted in two separate sealed inner envelopes marked "1-Technical Bids" and "2-Financial Bids" which should be packed in one outer envelope.
3. The technical bids will be opened on - **-2025 at 11:30 AM** in presence of the bidders/representatives who choose to attend while the financial bids will be opened later on after the evaluation of technical bids. Financial bids of only technically qualified responsive bidders will be opened while the financial bids of technically unqualified bidders will be returned unopened.
4. An affidavit is mandatory, without indicating the figure in the Technical Bid that bid security is placed in the financial bid. Duly attested by notary public.
5. Pre-bid meeting with the interested bidders will be held on - **-2025 at 11:00 AM** in MMD Committee room of the Institution.
6. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.
7. All the bidders are required to provide annexure wise complete requisite documents with page marking for their Technical Evaluation / Qualification as prescribed under the rules.
8. The bid should be complete in all respect and must be signed by the bidder.
9. All prices quoted must be in C&F & FOR and should include all applicable taxes. If not specifically mentioned in the Quotation, it will be presumed that the prices include all the taxes. LRH Peshawar is exempted from GST.

10. Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for actively and timely communication.
11. For any query, clarification regarding Services / Bid Solicitation Documents, the applicants may send a written request at least one day prior to the opening date.
12. The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
13. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
 - a. Received without earnest money;
 - b. It is received after the date and time fixed for its receipt;
 - c. The tender document and the bid is unsigned;
 - d. The offer is ambiguous;
 - e. The offer is conditional i.e. advance payment, or currency fluctuations etc.;
 - f. The offer is from blacklisted firm in any Federal / Provincial Govt. Deptt:
 - g. Only typed tender on original prescribing letter pad, sealed & signed (Every Page) should be submitted, the quoted Price must be pre printed and hand written quoted price will not be acceptable. The tenders must be according to hospital specification; alternate rates will not be acceptable
14. Usage of correction fluid & corrections are strictly prohibited unless duly initiated.
15. Any erasing / cutting etc. appearing on the offer, must be properly signed by the person signing the tender.
16. Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.
17. In case of Bid Tie, the decision will be taken by making toss/draw/Recall sealed quotation in front of the bidders.
18. Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in the LRH Peshawar's future bids.

3) ELIGIBILITY CRITERIA:

1. Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.
2. Renewed PEC Certificate / Renewal fee Receipt of PEC Registration for the year 2025-2026.
3. PEC Code of specialization required for the work **EE-04 and ME-03**.
4. Bids are invited from Manufacturers / Authorized Dealers for procurement of Hospital Passenger type Elevators for the Hospital.
5. The bidder must have relevant experience and similar nature of job performance certificates attached in the technical bid.
6. In case of Authorize dealer, Manufacturer Authorization certificate must be attached in the technical bid.
7. The Elevator must be according to the European standards EN 81-20/50 and EN 60204.
8. Complete documents with technical specification and brochures of the quoted brand must be attached with the bid.
9. The bidder must be registered with Income / Sales Tax Department, reflected as Active Tax Payer on the list of FBR.**NTN/KNTN** (KP Revenue authority) having professional tax.
10. The bidder shall provide an undertaking that the bidder has not been declared black listed by any Governmental/ Semi-Governmental institutions.
11. Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPP Rules 2014.

4) GENERAL CONDITIONS: -

1. LRH Peshawar shall evaluate the proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
2. Alternative bid shall not be considered and shall be rejected by the Competent Authority.
3. LRH Peshawar may increase or decrease the quantity of the items required, as per KPPRA rules.
4. At any time prior to the deadline for submission of bids, LRH Peshawar may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.
5. If a bid is not substantially responsive, it will be rejected by the Procuring Entity and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
6. MTI / LRH Peshawar may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014

Medical Teaching Institution (MTI)

Lady Reading Hospital (LRH)

Peshawar

"TENDER NOTICE"

(Single Stage Two Envelop)

Sealed Tenders are Invited from the Eligible Manufacturers / Authorize Dealers / Contractors for the Supply, Installation, Testing & Commissioning of European Certified Passenger Type Elevators along with ensuring the quality, quantity up to the mark who are registered with Pakistan Engineering Council (PEC) of any category in relevant field of specialization (EE-04 and ME-03) for the following work at LRH Peshawar which should reach the office of the undersigned up to - - **2025** before **11:00 AM** and will be opened on the same day at **11:30 AM** in presence of bidders or their representatives. CDR required noted against work should be attached with the tender in favour of Hospital Director Medical Teaching Institute, LRH Peshawar

S. N	Name of Work	Bid Security	Tender	Procurement Method
01	Supply, Installation, Testing and Commissioning of Elevator Passenger Type Elevators 2000 kg (25 persons)	2%	1 st	Single Stage Two Envelop

TERMS AND CONDITION:

1. The rates approved will remain effective till 30/06/2026.
2. Specifications and other terms and conditions can be obtained by eligible bidders from the Material Management office LRH MTI during working hours. The specification is also available on our web-site www.lrh.edu.pk
3. Only typed tender on original letter pad, sealed & signed (Every Page) should be submitted, hand written rates would not be acceptable. The tenders must be according to hospital specification; alternate rates and conditional tender will not be acceptable.
4. Before quoting the rates, the bidders must visit the site.
5. Complete documents and brochures of the quoted brand must be attached with bid.
6. Contractors whose tenders are accepted will be liable to pay all government taxes applicable.
7. If the supply / work is not done within the period mentioned in the order, penalty @ 2% will be charged Upto 15 days and beyond 15 days the penalty will be charged 5%.
8. The successful bidder will be bound to execute agreement on a stamp paper, prior to receipt of work order.
9. The tender must be submitted along with the required Bid security as mentioned above; otherwise, the tender will not be acceptable.
10. If the successful bidder supplies substandard parts and not matching with specification issued from this office; it will be cancelled automatically.
11. The competent authority has the right to reject all bids under Rule 47 of the Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Procurement Rules 2014 after giving valid reason.
12. 1st, 2nd and 3rd lowest bidders call deposit will be retained in this office till approval of the tender.

6) **BID Security**

Bid security 2% in shape of Call Deposit drawn in favor of "Hospital Director LRH Hospital" should be kept sealed in the financial proposal of the total quoted value. An affidavit is mandatory without indicating the figure in the technical bid that bid security is placed in the technical proposal.

Bid security of the successful bidder will be released after submission of Performance Guarantee.

The bid security may be forfeited:

- i) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- ii) In the case of a successful Bidder, if the Bidder fails to sign the contract or to furnish performance Guarantee.

7) **BID VALIDITY:**

- i) The bids should be valid for a period of 180 days.
- ii) In exceptional circumstances, LRH Hospital may solicit the Bidder's consent to an extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

Supply, Installation, Testing & Commissioning of Passenger Type Elevator		
TECHNICAL SPECIFICATION FOR PASSENGER TYPE ELEVATOR		
1	General Features	
1.1	Make	European Certified (EN 81-20/50 and EN 60204) (LG, OTIS, HYUNDAI, STAR Elevator or Equivalent)
1.2	Elevator Type	Passenger Lift
1.3	Machine Room Position	On the top of the shaft
1.4	Control Type	AC VVVF
1.5	Capacity	2000 Kg (25 persons)
1.6	No of Floors	07
1.7	No of Stops	07
1.8	No of Entrance	07
1.9	The floor name	▲ LG+G+1+2+3+4+5 ▼
1.10	Travel Height	18000 mm
1.11	Rated Speed	1 m/s
1.12	Power Supply	3-Phase, 400V + - 7% AC 50Hz
1.13	Control	Simplex Control
1.14	Shaft Dimensions (mm)	3048 mm (W) x 2130 mm (D)
1.15	The depth of pit (mm)	1500 mm
1.16	The height of overhead	4500 mm
2	CAR DESIGN	
2.1	Car Dimension (WxDxH)	2100 mm (W) x 1700 mm (D) x 2300 mm (H)
2.2	Panels	Stainless Steel Panels
2.3	Ceiling	Hairline stainless steel (As approved by engineer incharge)
2.4	Car rear Walls	304 Hairline stainless steel finish (1.2mm)
2.5	Car side Walls	304 Hairline stainless steel finish (1.2mm)
2.6	Car Door Opening	1100 mm x 2100 mm 304 Hairline stainless steel finish (1.2mm)
2.7	Floor	Vinyl PVC (As approved by engineer incharge)
2.8	COP	Blue LCD Display (As approved by engineer incharge)
2.9	Handrail	Stainless steel on the rear wall
2.10	Photocell	Yes
2.11	Car Display	Blue LCD Display (As approved by engineer incharge)
3	CAR DOORS	
3.1	Model	Center Opening
3.2	Dimensions (WxH)	1100 mm x 2100 mm
3.3	Finish	Stainless Steel
3.4	Door Gear	VVVF
4	LANDING DOORS	
4.1	Model	Two Panel Side opening
4.2	Dimensions (WxH)	1100 mm x 2100 mm
4.3	Finish	304 Hairline stainless steel finish (1.2mm)
5	CAR INDICATORS	
5.1	Push Button	As per standard
5.2	Floor Indicators	As per standard

6	Technical Parameters		
6.1	Drive	VVVF Inverter driving system	
6.2	Control	Monarch System	
6.3	Traction ratio	2:1	
7	Function List (Included)		
7.1	VVF drive	7.22	Power on re-level
7.2	Automatic pass without stops	7.23	Full connective control
7.3	Car arrival gong	7.24	Limit protection
7.4	Light curtain protection	7.25	Pre-load start
7.5	Inspection operation	7.26	Shaft self-learning
7.8	Repeated door closing	7.27	Car’s bell
7.9	Emergency car lighting	7.28	Automatic return to main landing
7.10	Fire emergency return	7.29	ARD (Auto Rescue Device) UPS
7.11	VVVF door operator	7.30	Specialized Bore Earthing 60 ft
7.12	Car stops then door opens		
7.13	Command register cancel		
7.14	Overload protection alarm		
7.15	Self-diagnosis for failure		
7.16	Down over speed protection device		
7.17	Five-way communication		
7.18	Car ventilation, light automatic shut off		
7.19	Safety gear		
7.20	Speed governor		
7.21	Door lock		
8	Additional Features / Items		
8.1	Installation of split AC	1.5 Ton AC will be installed by contractor in Machine Room	
8.2	Civil Work	Renovation of machine room and any civil work required.	
8.3	Voice Announcement	Voice Announcement	
8.4	AVR	Automatic Voltage Regulator	
8.5	Air condition inside the cabin	As per standard	
8.6	7 Inches LCD Display	As per standard	
9	WARRANTY		
9.1	05 Years comprehensive warranty of the original manufacturer against all type of faults for which first three years with parts and services and the other two years with services only. Warranty statement restricting the number of hours in the warranty duration will be unacceptable.		

BOQ for Supply, Installation, Testing & Commissioning of Passenger Type Elevator

S N	Description	Unit	Quantity	Unit Rate (Rs)	Total Amount (Rs)
1	Supply Installation Testing and Commissioning of new Passenger Lift of 2000 Kg (25 persons) hospital passenger type elevator for 07 Stops of European Certified Elevator (LG, Hyundai, OTIS, Star Elevator or equivalent) according to the technical specification and as approved by the Engineer Incharge including Electrical / Mechanical works, scaffolding for installation with control accessories, earthing, Control VVVF, Door opening high grade etched stainless steel 16 SWG inside & having of high grade mirror finished outside, ceiling light milky white, ARD (Auto rescue device UPS) and specialized bore earthing or any other additional features / items or any other work required on site to finish the job in all respect with 05 years comprehensive warranty of the original manufacturer against all type of faults for which first three years with parts and services and the other two years with services only from the date of successful installation.				
1.1	Supply Installation Testing and Commissioning of Hospital Bed type Elevator 2000 kg (25 persons) for 07 stops of European certified manufacturers and as per technical specification including Electrical / Mechanical works required on site to finish the job with any additional features and as approved by the Engineer Incharge.	job	01 No		
Total Amount (Rs)					

10). Evaluation Criteria for Supply, Installation, Testing & Commissioning of Hospital Bed Type Elevators:

Total Marks (Technical Criteria + Financial Criteria): TM: 70 + 30 = 100

No chance will be provided for re-submission of any documentation. The bidders must carefully read the instructions; Non-compliance to the stated instruction may lead to their technical disqualification.

(Technical Evaluation Marks: 70)

S #	Parameters	Sub-parameters	Total Marks:
	Product Evaluation		51
1	Conformance Specifications		
	Compliance to Purchaser's Specifications		21
		Fully compliance to the technical specification from serial # 01 to serial # 07, 03 marks for each serial number (Upto a maximum of two minor deviations may be accommodated subject to the condition that main function and performance in any aspect would not affect. However, Upto 01 mark for each deviation will be deducted.	
	KPRA Registration	Valid KPRA registration is mandatory for all services tenders.	Mandatory
	European Safety Standards	EN 81-20/50 EN 60204	Mandatory
2	Special / Additional Features		18
		Any special or additional features which are mentioned in the technical specifications which may intended performance of the equipment. (03 marks for each additional feature)	
3	Performance Specifications		
	Product's Global Certifications		03
		Certificate of Origin of Equipment Valid ISO 9000 OR 9001 Quality Management Certificate	02 01

	Product's Performance		09
		Similar Nature of Jobs with Satisfactory Performance Certificate from a reputed organization / institution within Pakistan and must be on the Institution / organization letter head. (01 Certificate is mandatory) (03 marks for each Certificate (successful/satisfactory completion))	09 (3+3+3)
	Firm Evaluation		Total Marks: 19
4	Legal Requirement		04
		Manufacturer Authorization Certificate, or Partnership Deed with manufacturer	Mandatory
		Most Recent Audit Report	01
		Income Tax / FBR Registration	01
		Bank statement for the last 02 years	02 (1+1)
		PEC Registration having Relevant Code EE-04, ME-03	(Mandatory)
		Registration of Khyber Pakhtunkhwa Revenue Authority (KPRA)	(Mandatory)
5	Technical Staff		05
	Availability of Relevant Technical Staff at local office / workshop with educational certificates / degrees	Diploma Engineer	01
		Graduate Engineers (Mechanical + Electrical)	04 (2+2)
6	Local Office / Workshop		06
	Supplier's local office / workshop and response time for maintenance and 24/7 support	Availability of local office / workshop in Peshawar	02
		Certificate/ affidavit on the firm prescribed letter head that the firm will respond (deploy technical personal in person to resolve the fault) in case of any fault / maintenance required within 30 to 40 minutes.	02
		Certificate / affidavit for availability of tools, spare parts and technical persons at local office / workshop	02
7	Warranty Period Extension		04
		Warranty Period of 03 years both with parts and services and next 02 years of services without parts from the date of successful installation.	(Mandatory)

		Provision of Additional Warranty of 01 year with parts free of cost will get additional marks (02 marks for each 06 months)	04 (2+2)
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Total Marks in Technical Criteria: **70**

Qualifying Percentage in Technical Criteria: **70 %**

Qualifying Marks : 49

S #	Parameters	Sub-Parameters	Total Marks: 30
	Price		30
		Lowest Price will get full marks. The formula to calculate the marks for the price submitted is: [Lowest Price (FM)/Price of Bid under consideration (F)] x100 x 0.30	30

Total Marks (Technical Criteria + Financial Criteria): 100

The bidder achieving a minimum of 49 marks (i.e 70%) out of 70 marks in the Technical Evaluation will be declared technically qualified. Financial bids of only technically responsive bidders will be opened publicly at the time to be announced by the Procuring Agency. The Financial Bids of technically disqualified bidders will be returned un-opened to the respective Bidders. After getting the financial score from the remaining **30** marks, the two scores will be combined to identify the highest-ranking firm.

Merit Point Evaluation Methodology: Contract will be awarded to the lowest evaluated responsive firm which gets the maximum marks and becomes the highest ranking in the Combined Evaluation calculated through the Merit Point Average Methodology which puts greater emphasis on non-price factors like stringent global certifications on Conformance Specifications (i.e., meeting the required technical specifications), Performance Specifications (i.e., meeting the requirements the product is designed for) leading to customer satisfaction verification, certifications of the technical staff, provision of maintenance & services and post-warranty services etc. The following weightages will be given to the technical and financial scores:

Technical Score: 70

Financial Score: 30

REDRESSING OF GRIEVANCES

1. The purchaser shall constitute a committee comprising of disagreed & notified by the competent authority proper powers and authorizations to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.
2. Any bidder feeling aggrieved by any act of the purchaser after the submission of his bid may lodge a written complaint concerning his grievances not later than 03 days after the announcement of the bid evaluation report.

3. The grievance redressal Officer shall investigate and decide upon the complaint within 06 days of the receipt of the complaint. The report along with decision shall be forwarded to the purchaser officer within the prescribed period.

Award of Contract:

Contracts shall be confirmed through a written agreement signed by the successful bidder and the MTI /LRH Peshawar duly attested by the Oath Commissioner/Notary Public.

1. Payment:

The payment will be made 100% after presentation of the Delivery / Installation / Commissioning / Completion / Execution report of the contract and all other works described in Contract and Work Order.

2. Terms & Conditions

- The delivery should be made within (local item) 30 days & (imported item) 90 days.
- The bidder should provide the original catalog of the equipment.
- The Supplier should provide the 10% performance Guarantee.
- If the supply is not done within the period mentioned in the supply order, penalty @ 2% will be charged upto 15 days and beyond 15 days the penalty will be charged @ of 5%.
- Warranty/Guaranty of the above equipment shall be 03 years with parts and 02 years without parts which is mandatory.
- The bidder must register with Income Tax, reflected as Active Tax Payer on the list of FBR.
- The firm will provide the complete set of service manual of the above mention item
- Quarterly Periodic preventive maintenance shall be done by the company in the presence of the hospital Deputy Director Electrical till the warranty period.
- The country of origin certificated should be provided with the documents.
- The delivery & Installation at the Hospital will be the responsibility of Supplier.
- No advance payment will be permissible.
- The bidder shall provide and undertaking that the bidder has not been declared black listed by any Government / Semi-Government institutions.
- The payment will be made after successful supply, installation and inspection of all requisite items.
- The Hospital may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014