



**Lady Reading Hospital (LRH)
Medical Teaching Institution (MTI)
Peshawar**

Contact No: 091-9211927

BID SOLICITATION DOCUMENTS
(Single Stage Two Envelop)
For

S N	Name of Work	Tender	Call Deposit Rs	PEC Code & License Required for the work
1	Annual Maintenance & Repair / Replace Parts of Transformers for the Year 2024-2025	1 st	200,000/-	EE-04, EE-05 and Electrical Inspector License Class (E)

Note: The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

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INTRODUCTION:

Medical Teaching Institution (MTI)/ Lady Reading Hospital Peshawar invites. Item wise sealed bids from the eligible bidders (Suppliers) for procurement of Repair / Replacement parts of Electric Transformers for Hospital Open Competitive Bidding under rule 6(2) (b) **“Single Stage Two Envelope”** bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014.

1) INSTRUCTIONS TO BIDDERS:

1. This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Laws, Rules made there under along with Standard Bidding Documents.
2. Both Technical Bids and Financial Bids must be submitted in two separate sealed inner envelopes marked “1-Technical Bids” and “2-Financial Bids” which should be packed in one outer envelope.
3. The technical bids will be opened on - - **2024 at 11:30 AM** in presence of the bidders/representatives who choose to attend while the financial bids will be opened later on after the evaluation of technical bids. Financial bids of only technically qualified responsive bidders will be opened while the financial bids of technically unqualified bidders will be returned unopened.
4. An affidavit is mandatory, without indicating the figure in the Technical Bid that bid security is placed in the financial bid. Duly attested by notary public.

5. Pre-bid meeting with the interested bidders will be held on - - **2024 at AM** in MMD Committee room of the Institution.
6. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.
7. All the bidders are required to provide annexure wise complete requisite documents with page marking for their Technical Evaluation / Qualification as prescribed under the rules.
8. The bid should be complete in all respect and must be signed by the bidder.
9. All prices quoted must be in Pak Rupees (PKR) and should include all applicable taxes. If not specifically mentioned in the Quotation, it will be presumed that the prices include all the taxes.
10. Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for actively and timely communication.
11. For any query, clarification regarding Services / Bid Solicitation Documents, the applicants may send a written request at least one day prior to the opening date.
12. The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
13. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
 - a. Received without earnest money;
 - b. It is received after the date and time fixed for its receipt;
 - c. The tender document and the bid is unsigned;
 - d. The offer is ambiguous;
 - e. The offer is conditional i.e., advance payment, or currency fluctuations etc.;
 - f. The offer is from blacklisted firm in any Federal / Provincial Govt. Deptt:
 - g. Only typed tender on original prescribing letter pad, sealed & signed (Every Page) should be submitted, the quoted Price must be pre printed and hand written quoted price will not be acceptable. The tenders must be according to hospital specification; alternate rates will not be acceptable
14. Usage of correction fluid & corrections are strictly prohibited unless duly initiated.
15. Any erasing / cutting etc. appearing on the offer, must be properly signed by the person signing the tender.
16. Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.
17. In case of Bid Tie, the decision will be taken by making toss/draw/Recall sealed quotation in front of the bidders.
18. Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in the LRH Peshawar's future bids.

2) ELIGIBILITY CRITERIA:

1. Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.
2. Registration with Pakistan Engineering Council and in case of renewal (payment deposit slip and online process status should be attached)
3. PEC Code of specialization required for the work EE-04 and EE05.
4. Renewed Electrical Inspector License (Class E).
5. The bidder must be registered with Income Tax Department, reflected as Active Tax Payer on the list of FBR.NTN/KNTN and Kpk Professional tax
6. The bidder shall provide an undertaking that the bidder has not been declared black listed by any Governmental/ Semi-Governmental institutions.
7. Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPP Rules 2014.

3. GENERAL CONDITIONS: -

1. LRH Peshawar shall evaluate the proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
2. Alternative bid shall not be considered and shall be rejected by the Competent Authority.
3. LRH Peshawar may increase or decrease the quantity of the items required, as per KPPRA rules.
4. At any time prior to the deadline for submission of bids, LRH Peshawar may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.
5. If a bid is not substantially responsive, it will be rejected by the Procuring Entity and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
6. MTI / LRH Peshawar may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.

**Lady Reading Hospital
Medical Teaching institute
Peshawar**

Phone: 091-9211927

INVITATION FOR BIDS

Hospital Director, Medical Teaching Institute, **Lady Reading Hospital Peshawar** invites sealed tenders on turnkey basis under National Competitive Bidding for the procurement of Annual Maintenance & Repair Contract for Transformer Repair, under rule 6(2)(b) **“single stage two envelope procedure”** of KPPRA Rules 2014, from Manufacturers / Importers / Authorized Dealers registered with the Income / Sales tax, reflected on Active Taxpayer List of FBR.

The bidders are required to submit bid security 300,000/- in shape of Call Deposit Receipt (CDR) in the name of Hospital Director LRH Peshawar. An affidavit is mandatory, without indicating the figure in the technical bid that bid security is placed in the financial bid. Pre-bid meeting with the interested bidders will be held on ----/----/2024 at 10:00 hrs at the MMD committee Room on this hospital.

The tenders complete in all respect must reach the undersigned by **10:00 AM on - - 2024** which will be opened at _____ on the same day in conference room of the Complex in the presence of the procurement committee and the bidders / representatives who may choose to attend.

Competent Authority reserves the right to reject any or all the bids as per provisions contained in Rule 47 of KPPRA Rules 2014.

4. BID Security

Bid security 200,000/- in shape of Call Deposit drawn in favor of "Hospital Director LRH Hospital" should be kept sealed in the financial proposal. An affidavit is mandatory without indicating the figure in the technical bid that bid security is placed in the technical proposal.

Bid security of the successful bidder will be released after submission of Performance Guarantee.

The bid security may be forfeited:

- i) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- ii) In the case of a successful Bidder, if the Bidder fails to sign the contract or to furnish performance Guarantee.

1. BID VALIDITY:

- i) The bids should be valid for a period of 180 days.
- ii) In exceptional circumstances, LRH Hospital may solicit the Bidder's consent to an extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

**SPECIFICATION AND CONDITIONS FOR THE REPAIR
OF TRANSFORMERS 2024-2025**

Repair of 2500 KVA Transformer

S.N	Hospital specification	Unit Price
1	Replacement of HT coil	
2	Repair of HT coil	
3	Repair of LT coil	
4	Replacement of HT bush	
5	Replacement of LT bush	
6	Repair of HT bush/LT bush	
7	Replacement of Silica Gel	
	Body Repair	
8	a. Cleaning & spray painting with one coat of premier & two coats of approved quality paint & inside the tank with epoxy paint	
	b. Transformer per tube rate	

Repair of 1000 KVA Transformer

S. N	Hospital specification	Unit Price
1	Replacement of HT coil	
2	Repair of HT coil	
3	Repair of LT coil	
4	Replacement of HT bush	
5	Replacement of LT bush	
6	Repair of HT bush/LT bush	
7	Replacement of Silica Gel	
	Body Repair	
8	a. Cleaning & spray painting with one coat of premier & two coats of approved quality paint & inside the tank with epoxy paint	
	b. Transformer per tube rate	

Repair of 800 KVA Transformer

S. No	Hospital specification	Unit Price
1	Replacement of HT coil	
2	Repair of HT coil	
3	Repair of LT coil	
4	Replacement of HT bush	
5	Replacement of LT bush	
6	Repair of HT bush/LT bush	
7	Replacement of Silica Gel	
8	Body Repair	
	a. Cleaning & spray painting with one coat of premier & two coats of approved quality paint & inside the tank with epoxy paint	
	b. Transformer per tube rate	

Repair of 730 KVA Transformer

S. No	Hospital specification	Unit Price
1	Replacement of HT coil	
2	Repair of HT coil	
3	Repair of LT coil	
4	Replacement of HT bush	
5	Replacement of LT bush	
6	Repair of HT bush/LT bush	
7	Replacement of Silica Gel	
8	Body Repair	
	a. Cleaning & spray painting with one coat of premier & two coats of approved quality paint & inside the tank with epoxy paint	
	b. Transformer per tube rate	

Repair of 630 KVA Transformer

S. No	Hospital specification	Unit Price
1	Replacement of HT coil	
2	Repair of HT coil	
3	Repair of LT coil	
4	Replacement of HT bush	
5	Replacement of LT bush	
6	Repair of HT bush/LT bush	
7	Replacement of Silica Gel	
8	Body Repair	
	a. Cleaning & spray painting with one coat of premier & two coats of approved quality paint & inside the tank with epoxy paint	
	b. Transformer per tube rate	

Repair of 500 KVA Transformer

S. No	Hospital specification	Unit Price
1	Replacement of HT coil	
2	Repair of HT coil	
3	Repair of LT coil	
4	Replacement of HT bush	
5	Replacement of LT bush	
6	Repair of HT bush/LT bush	
7	Replacement of Silica Gel	
8	Body Repair	
	a. Cleaning & spray painting with one coat of premier & two coats of approved quality paint & inside the tank with epoxy paint.	
	b. Transformer per tube rate	

Repair of 400 KVA Transformer

S. No	Hospital specification	Unit Price
1	Replacement of HT coil	
2	Repair of HT coil	
3	Repair of LT coil	
4	Replacement of HT bush	
5	Replacement of LT bush	
6	Repair of HT bush/LT bush	
7	Replacement of Silica Gel	
8	Body Repair	
	a. Cleaning & spray painting with one coat of premier & two coats of approved quality paint & inside the tank with epoxy paint	
	b. Transformer per tube rate	

Repair of 200 KVA Transformer

S. No	Hospital specification	Unit price
1	Replacement of HT coil	
2	Repair of HT coil	
3	Repair of LT coil	
4	Replacement of HT bush	
5	Replacement of LT bush	
6	Repair of HT bush/LT bush	
7	Replacement of Silica Gel	
8	Body Repair	
	a. Cleaning & spray painting with one coat of premier & two coats of approved quality paint & inside the tank with epoxy paint	
	b. Transformer per tube rate	

Repair of 100 KVA Transformer

S. No	Hospital specification	Unit Price
1	Replacement of HT coil	
2	Repair of HT coil	
3	Repair of LT coil	
4	Replacement of HT bush	
5	Replacement of LT bush	
6	Repair of HT bush / LT bush	
7	Replacement of Silica Gel	
8	Body Repair	
	a. Cleaning & spray painting with one coat of premier & two coats of approved quality paint & inside the tank with epoxy paint	
	b. Transformer per tube rate	

Repair of 50 KVA Transformer

S. No	Hospital specification	Unit Price
1	Replacement of HT coil	
2	Repair of HT coil	
3	Repair of LT coil	
4	Replacement of HT bush	
5	Replacement of LT bush	
6	Repair of HT bush/LT bush	
7	Replacement of Silica Gel	
8	Body Repair	
	a. Cleaning & spray painting with one coat of premier & two coats of approved quality paint & inside the tank with epoxy paint	
	b. Transformer per tube rate	

S. No	Hospital specification	Unit Price
	Transformer Oil (Per Liter Rate)	
	Dehydration of Transformer Oil (Per Liter Rate)	
	Replacement of 11 KV Disc Insulator complete in all respect	
	Replacement of 11 KV Pin Insulator complete in all respect	
Each Total Amount (RS)		

7. SPECIAL CONDITIONS OF THE CONTRACT: -

1. The workshop must provide us backup transformer free of cost for Emergency Electricity Supply till the repair of faulty Transformer.
2. Crain and Transportation will provide by workshop free of cost.
3. The Replace parts must be returned to Equipment Store Lady Reading Hospital.
4. The Acceptance of the Repair work will be subject to Inspection by the inspection Committee/Deputy Director Electrical LRH.
5. If the work / parts are found below standard or does not confirm to our requirement will be rejected.
6. Before taking transformer for repair, the defective transformer should be inspected in the presence of Deputy Director Electrical / Sub Engineer Electrical of this hospital.
7. Warranty / Guarantee of the replaced parts will be 05 months.
8. Self-made H.T coil will not be accepted only original H.T coil made by company for the concerned transformer will be accepted.

Evaluation Criteria for the Preventive Maintenance of Transformers at LRH-MTI Peshawar

The bids / proposals will be evaluated on the basis of advertisement, bid documents and the point system as specified below. All mandatory and technical qualification documents must be attached with technical bid otherwise bid will be rejected.

S #	PARAMETERS	SUB-PARAMETERS	MARKS
1	Legal / Financial Requirements		
		CDR Refundable, Copy is attached with technical bid	Mandatory
		PEC Registration of any category (EE-04 & EE-05) is required. In case of renewal (payment deposit slip and online process status should be attached)	
		I. NTN Registration Certificate	
		II. KNTN Registration Certificate	
		III. Professional Certificate	
		IV. List of special tools for job execution (Technical & Electrical) on 100 rupees stamp paper	
		V. Job Execution method for Schedule of maintenance and Repair of transformers.	
		VI. Non-Black listing affidavit on 100 rupees stamp paper	
		VII. Electrical Inspector License (Class E)	
2	TECHNICAL STAFF		16
	List of Skilled Staff on stamp paper (100 Rupees) members (Full Time) (Qualifications i-e diploma/certificate, & Experience and salary slip Required)	B.Sc. Electrical Engineer Registered with PEC minimum 5-year experience with copy of employee offer letter along with current month salary slip.	4
		DAE Electrical with minimum 05-year experience. (Each will carry 3 marks)	6
		Professional Technicians with minimum 05-year experience. (Each will carry 02 marks)	6
3	Financial Capabilities		15
	Financial Soundness (Bank statement must be attached)	Current Bank Balance 05 million is available in account (bank statement need to be attached)	15
		Below 05 million current bank balance	5

4	General Works Experience		15
	Experience of similar Nature work in Repair & Maintenance of Transformers with satisfactory performance certificate from a reputed organization/ institution. Supply order/purchase order will not be considered as performance certificate and must be on the institute / organization letter head.	Above 04 million worth of repair and maintenance of transformer in last 03 years	15
		Below 04 million worth of repair and maintenance of transformers in last 03 years	05
5	LOCAL/ REGIONAL OFFICE		08
	Firm's office	Availability of Office /Workshop in Peshawar	05
		National wide	03
6	Back up Support	List of available back up Transformers on 100 rupees stamp paper	10
7	HSSE Policy	In order to comply with health, safety, security and environment policy, the tendered is required to submit his organizational understands of HSSE policy in this regard. The overall objective is to ensure the safety and security of all involved in the site activity	06

Total Marks: 70

Qualifying Marks: 49

- The bidders achieving a minimum of 49 marks out of 70 marks in the Technical Evaluation will be declared technically qualified. Financial bids of only technically qualified bidders will be opened publicly at the time to be announced by the Procuring Agency. The Financial Bids of technically disqualified bidders will be returned un-opened to the respective. After opening of the financial bid of the qualify bidders the firm / contactor quoting the lowest rates at total amount will be selected and contract will be awarded.
- Bids having items not fulfilling/in compliance with the required specifications shall be treated as non-responsive bids.
- If the supply and installation is not done within the period mentioned in the supply order, penalty @ 2% will charge upto 15 days and beyond 15 days the penalty will be charged @ of 5%. will be deducted.

8. Award of Contract:

Contracts shall be confirmed through a written agreement signed by the successful bidder and the MTI /LRH Peshawar.

9. Payment:

- a. No advance payment will be permissible.
- b. The payment will be made after successful supply, installation, test run of all requisite items and inspection by inspection committee / Deputy Director Electrical LRH.