



Lady Reading Hospital (LRH)
Medical Teaching Institution (MTI)
Peshawar
Contact No: 091-9211927

BID SOLICITATION DOCUMENTS
For
LRH-ME- 01
(2nd Time)

EQUIPMENT NAME	QTY
DIGITAL VIDEO COLPOSCOPE	01
FLEXIBLE HYSTEROSCOPE FOR DIAGNOSTIC	01

Note: The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

Manager Material Management
LRH/MTI Peshawar

AD Legal
LRH/MTI Peshawar

HOD Gynae
LRH/MTI Peshawar

Bio-Medical Engineer
LRH/MTI Peshawar

Associate Hospital Director
LRH/MTI Peshawar

Director Finance
LRH/MTI Peshawar

Nursing Director
LRH/MTI Peshawar

Medical Director
LRH/MTI Peshawar

Hospital Director
LRH/MTI Peshawar

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1. INTRODUCTION:

Lady Reading Hospital-Medical Teaching Institution (LRH-MTI) Peshawar invites item wise sealed bids from the Manufacturer/Authorized Dealers for procurement of **“Digital Video Colposcope & Flexible Hysteroscope for diagnostic”** for Hospital Open Competitive Bidding under rule 6(2) (b) **“Single Stage Two Envelope”** bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014.

2. INSTRUCTIONS TO BIDDERS:

1. This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Laws, Rules made there under along with Standard Bidding Documents.
2. Both Technical Bids and Financial Bids must be submitted in two separate sealed inner envelopes marked “1-Technical Bids” and “2-Financial Bids” which should be packed in one outer envelope.
3. The technical bids will be opened on / /2022 at **11:30 AM** in presence of the bidders/representatives who choose to attend while the financial bids will be opened later on after the evaluation of technical bids. Financial bids of only technically qualified responsive bidders will be opened while the financial bids of technically unqualified bidders will be returned unopened.
4. An affidavit is mandatory, without indicating the figure in the Technical Bid that bid security is placed in the financial bid. Duly attested by notary public.
5. Pre-bid meeting with the interested bidders will be held on / /2022 at **11:00 AM** hrs in MMD Office of the Institution.
6. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.
7. All the bidders are required to provide annexure wise complete requisite documents with page marking for their Technical Evaluation / Qualification as prescribed under the rules.
8. The bid should be complete in all respect and must be signed by the bidder.
9. All prices should quote in Pak rupees PKR & CNF and should include all taxes applicable by Govt. (at any stage of tender process). If not specifically mentioned in the Quotation, it will be presumed that the prices include all the taxes.
10. Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for actively and timely communication.
11. For any query, clarification regarding Services / Bid Solicitation Documents, the applicants may send a written request at least one day prior to the opening date.
12. The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
13. Any bid not received as per terms and conditions laid down in this document are liable to be ignored.

No offer shall be considered if:

- a. Received without earnest money;
- b. It is received after the date and time fixed for its receipt;
- c. The tender document and the bid is unsigned;
- d. The offer is ambiguous;
- e. The offer is conditional i.e. advance payment, or currency fluctuations etc.
- f. The offer is from blacklisted firm in any Federal / Provincial Govt. Dept.:
- g. Only typed tender on original prescribing letter pad, sealed & signed (Every Page) should be submitted, the quoted Price must be preprinted and hand written quoted price will not be acceptable. The tenders must be according to hospital specification; alternate rates will not be acceptable

14. Usage of correction fluid & corrections are strictly prohibited unless duly initiated.
15. Any erasing / cutting etc. appearing on the offer, must be properly signed by the person signing the tender.
16. Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.
17. In case of Bid Tie, the decision will be taken by making toss/draw/Recall sealed quotation in front of the bidders.
18. Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in the LRH-MTI Peshawar's future bids.
19. The bidder shall provide an undertaking that the bidder has not been declared black listed by any Governmental/ Semi-Governmental institutions.
20. Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPP Rules 2014.

3. GENERAL CONDITIONS: -

1. LRH-MTI Peshawar shall evaluate the proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
2. Alternative bid shall not be considered and shall be rejected by the Competent Authority.
3. LRH-MTI Peshawar may increase or decrease the quantity of the items required, as per KPPRA rules.
4. At any time prior to the deadline for submission of bids, LRH-MTI Peshawar may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.
5. If a bid is not substantially responsive, it will be rejected by the Procuring Entity and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
6. LRH-MTI Peshawar may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.
7. Additional documents will not be acceptable after Bid Submission.
8. **Rates will be valid till 30 June 2023.**

INVITATION FOR BIDS
Lady Reading Hospital
Medical Teaching Institute
Peshawar
Phone: 091-9211927

INVITATION FOR BIDS

Hospital Director, Medical Teaching Institute, **Lady Reading Hospital Peshawar** invites sealed bids from Manufacturer/Importers/Authorized Distributors under National Competitive Bidding for the procurement of “**Digital Video Colposcope & Flexible Hysteroscope for diagnostic**” for Hospital, under rule 6(2)(b) “**Single stage Two envelope procedure**” of KPPRA Rules 2014, from Manufacturer/Authorized Dealers registered with the Income / Sales tax, reflected on Active Taxpayer List of FBR.

The bidders are required to submit bid security @ **2% of Total Bid Value** - in the name of Hospital Director LRH-MTI Peshawar. Pre-bid meeting with the interested bidders will be held on / /2022 at 11:00 AM at Material Management Department of the institution.

The tenders complete in all respect must reach the undersigned by 11:00 AM on / /2022, which will be opened at 11:30 AM on the same day in conference room / AHD office of the Hospital in the presence of the procurement committee and the bidders / representatives who may choose to attend.

Competent Authority reserves the right to reject any or all the bids as per provisions contained in Rule 47 of KPPRA Rules 2014.

4. BID Security

- i. Bid security @ **2% of Total Bid Value** (refundable) drawn in favor of “Hospital Director LRH-MTI Peshawar”
- ii. Pay Order (PO) is Not acceptable.

The bid security may be forfeited:

- i) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- ii) In the case of a successful Bidder, if the Bidder fails to sign the contract or to furnish performance Guarantee.

5. BID VALIDITY:

- i) The bids should be valid for 180 days.
- ii) In exceptional circumstances, LRH-MTI Hospital may solicit the Bidder’s consent to an extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

6. BLACKLISTING OF DEFAULTED BIDDER/CONTRACTOR

Conditions for Blacklisting of Defaulted Bidder/Contractor under rule 44 of KPPRA Rules 2014

The following are the events which would lead to initiate (Rule 44 of KPPRA Rules 2014) blacklisting/debarment process;

- Consistent failure to provide satisfactory performances.
- Found involved in corrupt/fraudulent practices.
- Abandoned the place of work permanently

Conditions for debarment of Defaulted Bidder/Contractor

Failure or refusal to;

- Accept Purchases Order / Services order terms;
- Make supplies as per specifications agreed:
- Fulfill contractual obligations as per contract
- Non execution of work as per terms & condition of contract.
- Any unethical or unlawful professional or business behavior detrimental to good conduct and integrity of the public procurement process.
- Persistent and intentional violation of important conditions of contract.
- Non-adherence to quality specifications despite being importunately pointed out.
- Security consideration of the State i.e., any action that jeopardizes the security of the State or good repute of the LRH- MTI Peshawar.

Procedure for blacklisting and debarment

1. Competent authority of Lady Reading Hospital -MTI Peshawar may on information, or on its own motion, issue show cause notice to the bidder.
2. The Show Cause notice shall contain the statement of allegation against the Bidder.
3. The bidder will be given maximum of seven days to submit the written reply of the show cause notice.
4. In case the bidder fails to submit written reply within the requisite time, the competent authority may proceed forth with ex-parte against the bidder.
5. Direct to issue notice of personal hearing to the bidder/ authorized representative of the bidder and the competent authority shall decide the matter on the basis of available record and personal hearing, if availed.
6. The competent authority shall decide the matter within thirty days from the initiation of proceedings.
7. The order of competent authority shall be communicated to the bidder by indicating reasons.
8. The order past as above shall be duly conveyed to the KPPRA and defaulting bidder within three days of passing order.
9. The duration of debarment may vary up to five years depending upon the nature of violation.

7. DISPUTES AND CONTROVERSIES/DISPUTE RESOLUTION

1. The purchaser shall constitute a committee comprising of disagreed & notified by the competent authority proper powers and authorizations to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.
2. Any bidder feeling aggrieved by any act of the purchaser after the submission of his bid may lodge a written complaint concerning his grievances not later than 03 days after the announcement of the bid evaluation report.
3. The grievance redress Officer shall investigate and decide upon the complaint within 06 days of the receipt of the complaint. The report along with decision shall be forwarded to the purchaser officer within the prescribed period.
4. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.
Note: Grievance notified & designated who can invite appropriate official as co-opted member for grievance.
5. Any dispute or difference arising out of the Agreement which cannot be amicably settled between the Parties, shall be finally settled by KPPRA whose decision will final and binding on both the parties.

8. STATEMENT OF REQUIREMENT WITH SPECIFICATION

S.No.	Specifications	Qty	Unit Price	Total Price
2.	<p><u>SPECIFICATIONS FOR DIGITAL VIDEO COLPOSCOPE</u></p> <p>a. <u>Colposcope should have:</u></p> <ul style="list-style-type: none"> • Full HD Technology with CMOS Sensor • 1080p Resolution Sony Sensor (1920 x 1080) • Aspect Ratio 16:9 • 21.2 Mega Pixels • Multiple Grades of green Filter • Recommended Lamp life 50000 hours • Highest quality 1-52x Magnification • Progressive Scanning Lines • Latest Digital Matrix Processor • Fine Advance & fast Auto/ Manual focus • E Flips & Mirror image Facility • Display of genuine tissue color and tone • Corner to Corner Uniform Brightness • Real time display of magnification • Acetic acid Test Timer • Electronic Green Filter with no light loss • Minimum illumination 0.1 Lux. • CE mark • US FDA approved • Foldable stand and a wheel base which can be locked in place. <p>b. <u>Image Processing Software:</u></p> <ul style="list-style-type: none"> • Integrated Management of View Examination, image capture & Freeze, Recording, Observation, Processing. • Integrated to LAN & HIS • Reference pictures library • Statistics mode with automatic flow chart facility • Printing of Multi Format photo report • Powerful Comparison to compare • Colposcopy REI Evaluation 	01		

3.	<p>FLEXIBLE HYSTEROSCOPE FOR DIAGNOSTIC</p> <p><u>SPECIFICATION:</u></p> <ul style="list-style-type: none"> • Excellent visualization: should delivers color-consistent, moire-free, crystal clear images • Wide field of view: The 120° field of view shoul capture both tubal openings, and two-way angulation facilitates visualization of the entire uterine cavity. • Slim design: The scope's should ultra-slim 3.8 mm diameter allows easy access to the uterine cavity and includes a 1.2 mm channel. • Channel Width: 1.2 • Field of View: 120 • Outer Diameter Insertion Tube: 3.8 • Max Angulation Up: 100 • Max Angulation Down: 100 <p><u>HD Autoclavable Camera Head</u></p> <p><u>Video Processor and LED Light Source</u></p>	01		
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9. EVALUATION CRITERIA

The bids / proposals will be evaluated on the basis of advertisement, bid solicitation documents and the point system as specified below.

A proposal shall be rejected during the technical evaluation if the bid does not fulfill the minimum specified requirements OR if it fails to achieve the minimum score as indicated in the below mentioned table. Relevant certificates / documents must be attached.

Evaluation Criteria for Procurement of Instruments:

Total Marks (Technical Criteria + Financial Criteria): TM: 70 + 30 =100 Marks No chance will be provided for re-submission of secondary documentation. The bidders must carefully read the instructions; Non-compliance to the stated instruction may lead to their technical disqualification.

(Technical Evaluation Marks: 70)

S #	Parameters	Sub-parameters	Marks
1	Product Specification		25
	Product that 100% comply with the advertised specifications	Fully compliance with the required specifications (Up to a maximum of four Minor deviations may be accommodated subject to the condition that main function and performance in any aspect would not affect. 1 mark will be deducted on each deviation. However, up to four marks will be deducted.	25
2	Legal Requirement		03
	Sales Tax Registration Certificate		Mandatory
	NTN Registration Certificate		Mandatory
	Professional Tax Certificate/KNTN		01
	Manufacturer Authorization Certificate from Principal Letter Head Pad		Mandatory
	Firm Experience above 05 Years (FBR/Income tax Registration should be attached)		2
3	Product Certifications		06
	USFDA	US Food and Drug Administration (FDA) /510 K	02
	CE / MDD	European Community CE / MDD	02
	MHLW/JIS	Ministry of Health Labor and Welfare/JIS	02
	One certificates of the above is mandatory for said item.		
4	Product Local Performance		05
	Satisfactory performance certificate of each quoted equipment from the medical institutions within Pakistan on Institutional Letter Head (Supply Order/Purchase Order will not be considered as per performance certificates) Each Certificate carry 1 mark. (Max up to 5 Performance Certificates)		05
5	Product's Global Performance Certificates		04
	Valid ISO 9001 Quality Management Certificate		2
	Valid ISO 13485 Quality Management Certificates		2

6	Qualified Technical Staff		04
	Diploma Engineer		2
	Graduate Engineers Bio-Medical/Electronics		2
7	Financial Capabilities		05
	Turnover in Millions	Turn over verified from IT-1 or IT-2 form of FBR 10 - 30 Million.	2
	Audit Report / Bank Statement Should be attached	Turnover will be verified from IT-1 or IT-2 form of FBR 31 - 50 Million	3
8	National Office / Peshawar Office		04
	Availability of office in Peshawar		2
	Availability of office at National Level		2
	To be verified with Ownership / Rent Agreement with Owner / Rent Agreement with Company Name. /Physical verification		
9	Warranty		06
	Warranty: 03 Years with Parts Warranty must be from Original Manufacturer Head office.		Mandatory
	The Firm offering greater warranty with parts will get the 03 mark per year Maximum 6 Marks		6
10	Post warranty Maintenance Services		08
	Post warranty maintenance contract, including service and parts, rates (companies to offer percentage (%) of the contract value in the technical bid. The lowest will get the full marks. Warranty must be from Original Manufacturer Head office.		08
	Total Marks		70

Total Marks in Technical Criteria: **70**

Qualifying Percentage in Technical Criteria: **70%**

Qualifying Marks: 49

Financial Criteria (30 Marks):

S #	Parameters	Sub-Parameters	Total Marks:
	Price		30
		Lowest Price will get full marks. The formula to calculate the marks for the price submitted is: [Lowest Price (Fm)/Price of Bid under consideration (F)] x100 x 0.30	30

Bids having items not fulfilling/in compliance with the required specifications shall be treated as non-responsive bids.

10. REDRESSING OF GRIEVANCES

1. The purchaser shall constitute a committee comprising of disagreed & notified by the competent authority proper powers and authorizations to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.
2. Any bidder feeling aggrieved by any act of the purchaser after the submission of his bid may lodge a written complaint concerning his grievances not later than 05 days after the announcement of the bid evaluation report.
3. The grievance redressed Officer shall investigate and decide upon the complaint within 06 days of the receipt of the complaint. The report along with decision shall be forwarded to the purchaser officer within the prescribed period.
4. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.
5. Note: Grievance notified & designated who can invite appropriate official as co-opted member for grievance.

11. AWARD OF CONTRACT:

Contracts shall be confirmed through a written agreement signed by the successful bidder and the LRH-MTI Peshawar.

12. PAYMENT:

- a. No advance payment will be permissible.
- b. The payment will be made after successful supply, installation/inspection and test run of all requisite items.

13. Sub-Letting Contract:

The supplier shall not sub-let or assign this Contract or any part thereof without the written permission of the procuring entity. In the event of the Services provider subletting or assigning this Contract or any part thereof without such permission, the procuring entity shall be entitled cancel the Contract and to purchase the goods elsewhere on the supplier account and risk and the supplier shall be liable for any loss or damage which the procuring entity may sustain in consequence of arising out of such purchase

